

# FEES AND FISCAL INFORMATION

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## Admission Tuition Deposit

The \$200 admission deposit (UF-3.0376 Regulations of the University of Florida) paid by the individual shall be applied toward payment of that individual's tuition upon enrollment. The admission deposit shall **not** be reimbursed to an individual who does not enroll in the term offered for admission and who does not withdraw their acceptance of admission prior to the applicable deadline as published in the University Record. The deposit is waived for those individuals who have provided documentation that they have received an application fee waiver because of economic need as determined by the College Board, American College Testing Program, Law School Admissions Council, the American Association of Medical Colleges Fee Assistance Program or the American Association of Dental Schools Application Service.

## Registration and Tuition and Fees Liability

Registration shall be defined as consisting of two components (UF-3.037 Regulations of the University of Florida):

1. formal enrollment in one or more credit courses approved and scheduled by the university; and
2. tuition and fee payments, or other appropriate arrangements for tuition and fee payment (deferment or third-party billing) for the courses in which the student is enrolled as of the end of the drop/add period.

Registration must be completed on or before the date specified in the university calendar. Students are not authorized to attend class unless they are on the class roll or have been approved to audit. Unauthorized class attendance will result in fee liability.

## Fee Liability

All students are liable for all tuition and fees associated with all courses for which the student is registered at the end of the drop/add period (UF-3.037 Regulations of the University of Florida). The fee payment deadline is 3:30 p.m. of the last day of the second week of classes.

## Assessment of Tuition and Fees

Tuition shall be assessed to students for enrollment in credit courses (UF-3.0375 Regulations of the University of Florida).

Students can calculate and pay their own tuition and fees on the secure ONE.UF portal.

More Info (<https://one.uf.edu/dashboard/>)

Students can estimate their tuition and fees on the University Bursar website.

More Info (<http://www.fa.ufl.edu/bursar/current-students/>)

Lack of written notification of the tuition and fee debt does not negate the student's responsibility to pay by the published deadline.

For purposes of discussion, the word *term* refers to the Fall semester, the Spring semester, and any of the Summer semesters.

## Assessment of Student Fees

### Activity and Service Fee

All students must pay an activity and service fee that is assessed on a per credit-hour or semiannual basis. (UF-3.0372, Regulations of the University of Florida)

### Athletic Fee

All students must pay an athletic fee that is assessed on a per credit-hour or semiannual basis. Half-time graduate research and teaching assistants enrolled for eight (8) or more credit hours during the Fall or Spring Semester and all other students enrolled for nine (9) or more credit hours are eligible to purchase football tickets at the student rate. (UF-3.0372, Regulations of the University of Florida)

### Audit Fee

Tuition and fees for audited courses are assessed at the applicable resident or nonresident per credit-hour cost. (UF-3.0376, Regulations of the University of Florida)

### Diploma Replacement Fee

Each diploma ordered after a student's initial degree application can result in a diploma replacement charge, variable, not to exceed \$10.00 per item. (UF-3.0376, Regulations of the University of Florida)

### Distance Learning Fee

Online courses may be assessed a per credit hour amount. (1009.24, Florida Statutes)

## Health Fee

All students must pay a health fee that is assessed on a per credit-hour or semiannual basis. The health fee is not part of any health insurance a student may purchase. (UF-3.0372, Regulations of the University of Florida.)

## Material and Supply and Equipment Use Fee

Material and supply fees are assessed for certain courses to offset the cost of materials or supply items consumed in the course of instruction. A list of approved courses and fees is published in the Schedule of Courses each semester. (UF-3.0374 Regulations of the University of Florida)

More Info (<http://www.registrar.ufl.edu/soc/>)

The equipment use fee program allows units to charge for courses that use equipment in the educational process, which is used to prepare students for their careers or professions and is used for instructional purposes only with direct use by students. Material and supply and equipment use fee information is available from the academic departments or from the schedule of courses (Florida Statutes 1009.24).

## Off-Campus Educational Activities

The president or the president's designee will establish fees for off-campus course offerings when the location results in specific identifiable increased costs to the university. These fees will be in addition to the regular tuition and fees charged to students enrolling in these courses on campus. The additional fees charged are for the purpose of recovering the increased costs resulting from off campus vis-a-vis on campus offerings. As used herein, *off campus* refers to locations other than main campus, branch campuses and centers. (UF-3.0376, Regulations of the University of Florida)

## Registration for Zero Credits

The student is assessed the applicable resident or nonresident per credit-hour cost as set forth in Regulation UF-3.0375, for one credit hour.

(UF-3.0376, Regulations of the University of Florida)

## Technology Fee

All students must pay a technology fee that is assessed on a per credit-hour or semiannual basis. (UF-3.3075, Regulations of the University of Florida)

## Transcript Fee

An official transcript may be purchased on the Registrar website or your ONE.UF (<https://one.ufl.edu/>) account for a charge. (UF-3.0376, Regulations of the University of Florida)

More Info (<https://registrar.ufl.edu/services/transcripts/>)

## Transportation Access Fee

All students must pay a transportation access fee that is assessed on a per credit-hour or semiannual basis. (UF-3.0372, Regulations of the University of Florida)

*All charges may be subject to change without notice.*

## Repeat Course Fee

Beginning Fall 1997, any undergraduate course numbered 1000-4999 at the university for which a student registers three or more times will be subject to a repeat course fee at 100 percent of the full cost of instruction, calculated annually. (Section 1009.285, Florida Statutes)

All students, regardless of classification or residency status, will be assessed the fee in addition to the tuition costs. (UF-3.0375, Regulations of the University of Florida)

## Excess Hours Fee

All credit hours for courses taken at the state university from which the student is seeking a baccalaureate degree. (UF-3.0375, Regulations of the University of Florida)

Pursuant to Section 1009.286, Florida Statutes, an additional student payment for credit hours exceeding baccalaureate degree program completion requirements at state universities.

More Info ([http://www.leg.state.fl.us/statutes/?App\\_mode=Display\\_Statute&URL=1000-1099/1009/Sections/1009.286.html](http://www.leg.state.fl.us/statutes/?App_mode=Display_Statute&URL=1000-1099/1009/Sections/1009.286.html))

## Payment of Tuition and Fees

Tuition and fees are payable on the dates listed in the academic calendar. Deadlines are enforced.

More info (<http://catalog.ufl.edu/UGRD/dates-deadlines/>)

Tuition and fee payments are processed by **University Bursar**. Payments sent via US mail must be received in the university cashier's office by the established fee payment deadline. An on time payment for the tuition and fees deadline date is a receipt date, not a postmark date.

More Info (<http://www.fa.ufl.edu/bursar/current-students/payments/>)

According to university policy, university cashiers will accept checks only for the amount due in payment of tuition and fees, accounts receivable, loans and other student debts. Checks from international countries must be payable through a United States bank in US dollars. The university can refuse two-party checks, altered checks and checks that will not photocopy. The university does not have the authority to waive late payment fees unless extraordinary circumstances warrant such a waiver or the university is primarily responsible for the delinquency. (UF 3.0022, University of Florida Regulations)

#### **Pay for tuition and fees and other charges at ONE.UF.**

More Info (<https://one.uf.edu/dashboard/>)

### **Payment Options**

- Electronic check; there is no service charge for the electronic check payments.
- Credit and debit cards: MasterCard, Discover, American Express, or Visa will include a 2.6 percent service charge for tuition and fees and accounts receivable charges (e.g., laser print, library fines, parking decals, etc.).
- International Payment via Convera is a wire transfer; provides a competitive rate of exchange for many international currencies.
- In person payments: check, money order, or cashier's check. International paper checks or demand drafts must be drawn on a US bank in US dollars and amounts cannot be greater than the amount due. Any payment that is more than the amount due will not be refunded and will automatically be applied to a future debt.
- Cash is not an available payment options.

### **Returned Payments**

Returned electronic checks or paper checks will be charged a service fee of \$25.00 if the returned payment is less than \$50.00; \$30.00 if the returned payment is \$50.01 - \$299.99 and \$40.00 if the returned payment is \$300.00 or more. Payments for returned electronic check payments, returned paper checks and the returned service fee must be paid by money order or cashier's check.

A \$10.00 service fee will be charged if the bank information provided for the electronic check payment is inaccurate for electronic funds transfer. Payment for this type of return does not require a money order or a cashier's check.

*All financial obligations to the university will be applied on the basis of age of the debt. The oldest debt will be paid first.*

## **Late Registration and Late Payment Fees**

### **Late Registration Fee**

Any student who fails to register prior to the late registration date published in the academic calendar will be subject to the late registration fee of \$100.00. (UF-3.037, Regulations of the University of Florida)

More Info (<http://catalog.ufl.edu/UGRD/dates-deadlines/>)

### **Late Payment Fee**

Any student who fails to pay all tuition and fees due or to make appropriate arrangements for tuition and fee payment (deferment or third party billing) by the fee payment deadline published in the academic calendar will be subject to a late payment fee of \$100.00. (UF-3.037, Regulations of the University of Florida)

More Info (<http://catalog.ufl.edu/UGRD/dates-deadlines/>)

### **Waiver of Late Fees**

A student who believes that a late fee should not be assessed because of university error or extraordinary circumstances that prevented all conceivable means of compliance by the deadline may petition for a waiver. Late registration fee: Office of the University Registrar; Late payment fee: University Bursar. The university reserves the right to require documentation to substantiate these circumstances.

## **Deferment of Tuition and Fees**

Deferment extends the deadline for payment of tuition and fees for a specific term. A tuition and fee deferment is granted based on information from Student Financial Affairs (financial aid deferments) or the Office of the University Registrar (veterans). Refer questions on eligibility to the appropriate office. A tuition and fee deferment must be established by the tuition fee payment deadline for each term. A tuition and fee deferment is provided to students in the following circumstances:

- Students receiving benefits from state or federal financial assistance programs (1009.27, Florida Statutes).
- Students receiving veterans or other educational benefits under Chapter 30, Chapter 31, Chapter 32, Chapter 33, Chapter 34, Chapter 35, Chapter 1606 or Title 10, U.S.C.; or
- Students for whom formal arrangements have been made with the university for payment by an acceptable third-party sponsor.

A \$100.00 late payment fee will be assessed if a student fails to pay all tuition and fees due by the deferment deadline.

## Deadlines

*Deadlines are enforced.*

The university does not have the authority to waive late payment fees unless extraordinary circumstances warrant such waiver or the university is primarily responsible for the delinquency.

## Waiver or Exemption of Tuition and Fees

UF may waive tuition and fees as follows:

- Any dependent child of a special risk member killed in the line of duty, pursuant to Chapter 112.19, Florida Statutes.
- A student enrolled through the Florida Linkage Institutes Program is entitled to a waiver of the nonresident tuition and fees pursuant to 288.8175 Florida Statutes.
- Intern supervisors for institutions within the State University System may be given one non-transferable certificate (fee waiver) for each full academic term during which the person serves as an intern supervisor, pursuant to 1009.26, Florida Statutes.
- Persons 60 years of age or older who are Florida residents, pursuant to Chapter 1009.26, Florida Statutes.
- A student who is or was at the time he or she reached 18 years of age in the custody of a relative or non-relative under s. 39.5085 or s. 39.6225 or who was adopted from the Department of Children and Families after May 5, 1997. Such exemption includes fees associated with enrollment in applied academics for adult education instruction. The exemption remains valid until the student reaches 28 years of age after May 5, 1997, pursuant to Chapter 1009.25, Florida Statutes.
- A student who lacks a fixed, regular, and adequate nighttime residence or whose primary nighttime residence is a public or private shelter designed to provide temporary residence, a public or private transitional living program, or a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings. This includes a student who would otherwise meet the requirements of this paragraph, as determined by a college or university, but for their residence in college or university dormitory housing.
- Purple Heart recipients pursuant to Chapter 1009.26, Florida Statutes.
- Apply for enrollment in an institution of higher education within 24 months after high school graduation; and submit an official Florida high school transcript as evidence of attendance and graduation, may have the non-Florida resident fee waived as provided by Chapter 1009.26, Florida Statutes.
- Non-Florida resident fee for a veteran; C.W. "Bill" Young Veteran Tuition Waiver, pursuant to Chapter 1009.26, Florida Statutes.
- Active-duty military, pursuant to sections 1009.2(10) and 1009.26(14), Florida Statutes.

The non-Florida student financial aid fee may not be waived for students receiving an out-of-state tuition and fee waiver.

## Non-Payment of Tuition and Fees

The university shall temporarily suspend further academic progress of any student who has not paid the entire balance of their tuition and fee liability by the established deadlines. This will be accomplished by placing a financial hold on the student's record, which will prevent the student from receiving grades, transcripts and/or diploma, and the student's registration will be denied for future terms until the account has been satisfied. (UF-3.037 Regulations of the University of Florida)

Students who have not paid any portion of their tuition and fee liability by the established university payment deadline will be withdrawn from all courses. Students who re-register after being withdrawn for non-payment of tuition and fees will be subject to both late registration and late payment fees.

## Refund of Tuition and Fees

The following circumstances may constitute a tuition and fees refund (UF 3.0371 Regulations of the University of Florida):

- If notice of withdrawal from the University is approved prior to the end of the drop/add period and written documentation is received from the student
- Credits dropped during drop/add period
- Courses cancelled by the university
- Involuntary call to active military duty
- Death of the student or member of the immediate family (parent, spouse, child, sibling)
- Illness of the student of such severity or duration, as confirmed in writing by a physician, that completion of the semester is precluded
- Exceptional circumstances, upon approval of the university president or their designee

A refund of 25 percent of the total fees paid (less late fees) is available for withdrawal of enrollment of all courses from the university prior to the deadlines listed in the academic calendar.

More Info (<http://catalog.ufl.edu/UGRD/dates-deadlines/>)

Refunds are issued by University Bursar and will be applied against any university debts. The university reserves the right to set minimum amounts for which refunds will be produced for overpayments on student accounts.

Tuition refunds due to cancellation, withdrawal or termination of attendance for students receiving financial aid will first be refunded to the appropriate financial aid programs. If the student is a recipient of federal financial aid, such as Grad Plus Loan, Pell Grant, TEACH Grant, Supplemental Educational Opportunity Grant (SEOG), Perkins Loan, Federal Direct Stafford Loans or PLUS loans, federal rules require that any unearned portion of the federal aid must be returned to the US Department of Education.

## Direct Deposit Requirement

Due to the university's continuing support for sustainable practices, as well as the costs associated with producing, mailing, and tracking undelivered checks, direct deposit is now required for the delivery of refunds, whether financial aid or student overpayments. This electronic method will deposit any overpayments to the student's checking account. Students must give authorization on ONE.UF (<https://one.uf.edu/dashboard/>), select the Campus Finances (Bursar) card > Related Links > Sign up for Direct Deposit to have financial aid or overpayments electronically credited to a US bank or other US financial institution checking account.

## Florida Prepaid Tuition College Program

The Florida Prepaid College Program is a state of Florida administered program that provides Florida families affordable means to save for their children's future college education.

At the University of Florida, students with a Florida Prepaid account will **not** have to show their Florida Prepaid documentation. University Bursar works directly from an electronic file provided by the Florida Prepaid College Program. University Bursar matches that file to the names and social security numbers of enrolled UF students to determine eligibility and available credits that can be billed to the program. If Prepaid is not showing on the student's ONE.UF record the first week of classes, contact the University Bursar at 352.392.9545.

More Info (<https://one.uf.edu/dashboard/>)

University Bursar will automatically bill the Florida Prepaid Program for the tuition and applicable fees of eligible students. The program will be billed each term that a student is registered at UF and continues to have credits available.

Florida Prepaid Program has a variety of plans. However, no plan pays 100 percent of tuition and fees. Listed below are fees that are not covered by a prepaid plan and must be paid by the fee payment deadline each term to avoid assessment of a \$100.00 late payment fee:

- Distance learning fees
- Equipment fees
- Excess credit hour surcharge fees
- Late payment fees
- Late registration fees
- Material and supply fees
- Repeat course surcharge
- Transportation access fees
- Test fees
- Technology fees

## Opting out of Florida Prepaid

Eligible students can choose to decline the use of the prepaid plan online for a **Fall**, **Spring**, or **Summer** term.

### Opt out of Florida Prepaid at ONE.UF.

More Info (<https://one.uf.edu/dashboard/>)

The option to *opt out* online for the current term must be completed prior the day prior to the tuition deadline. The online *opt out* option is not available on the fee payment deadline day; therefore, students choosing to *opt out* on the deadline day or those who need to cancel an online selection must contact the University Bursar at 352.392.9545 or Ask Bursar Help (<https://uf.tfaforms.net/125/>).

*Students must **opt out** each term they decline to use their prepaid plan. Only one academic term will be available online to **opt out** any given time.*

## Florida Prepaid and Financial Aid

Students participating in the Florida Prepaid College Program who are also expecting to receive financial aid (i.e., Bright Futures, Pell, student loans, other scholarships/grants) will have the Florida Prepaid applied first to tuition and applicable fees. Financial aid received will be disbursed and applied to outstanding charges, which may include tuition and fees not covered by the program. Any excess financial aid that remains after debts have been paid will be refunded to the student or if there is a Plus loan this will be refunded to the student or parent.

## Study Abroad Programs and Distance Learning

Students participating in any study abroad program or receiving instruction through flexible learning, also can bill the Florida Prepaid College Program.

Students must contact the following departments for assistance with billing the Florida Prepaid program:

### Study Abroad Programs

UF International Center, Study Abroad Services  
170 HUB Stadium Road  
Gainesville, FL 32611

352.273.1539

### Flexible Learning Courses

Distance Learning  
2124 NE Waldo Road, Suite 1101  
Gainesville, FL 32609

352.392.2137

Additional questions regarding the UF Florida Prepaid billing process?  
Call University Bursar at 352.392.9545 or Ask Bursar Help (<https://uf.tfaforms.net/125/>)

Questions about the Florida Prepaid Program?  
Call 1.800.552.4723 (552.GRAD)

## General Fiscal Information

Students can pay on their ONE.UF account the exact amount of tuition and fees and/or other amounts owed the university. The online payment system accepts the following payment methods: American Express, MasterCard, Discover, or Visa credit cards and electronic checks from checking accounts and international payments via wire transfer.

More Info (<https://one.uf.edu/dashboard/>)

Students can also pay at the University Bursar office with personal checks, cashier's checks and money orders, which can be placed in the 24-hour drop box located outside 113 Criser Hall. Payments on all financial obligations to the university will be applied on the basis of age of the debt. The oldest debt will be paid first.

*University Bursar does not accept cash or debit card payments and does not cash checks or make cash refunds.*

It is the student's responsibility to maintain a correct current address in the UF directory.

**Address changes** should be made online at ONE.UF.

More Info (<https://one.uf.edu/dashboard/>)

### Past-Due Student Accounts

All student accounts are payable at the University Bursar office or on ONE.UF at the time such charges are incurred. Graduating students with outstanding financial obligations will have a hold placed on their records withholding release of a diploma, transcript and other university services until the debt is satisfied.

More Info (<https://one.uf.edu/dashboard/>)

University regulations prohibit the following for any student whose account with the university is delinquent until the debt has been satisfied:

- Registration
- Release of transcript, diploma, grades or schedules
- Loans
- The use of UF facilities and/or services
- Admission to UF functions and athletic events

Delinquent accounts, including those debts for which the student's records have a financial hold, may require payment by cashier's check or money order.

Delinquent debts may be placed with a billing agent, reported to a credit bureau and referred to collection agencies without further notice or litigated, at which time additional collection costs will be assessed in accordance with UF-3.0376, Regulations of the University of Florida. All payments received are applied to the oldest debt first.

