

# REGISTRATION POLICIES

## Course Load Requirements

The minimum full-time load for undergraduate students is 12 credits, including summer term. Postbaccalaureate students are considered undergraduates.

*Students with disabilities who are registered with the Disability Resources Center are eligible for full-time status and all the benefits thereof at or below 12 credits.*

More Info (<https://disability.ufl.edu/>)

The minimum load for full-time undergraduate student benefits from the Veterans Administration is 12 credits for fall, spring, and summer terms. The minimum load for full-time undergraduate student benefits from the Social Security Administration is 12 credits per semester; a full-time load for graduate students is 9 credits. Inquiries related to Social Security benefits should be directed to the student's local Social Security Office.

The Office of the University Registrar will complete enrollment certificates issued by the Social Security Administration for students eligible to receive educational benefits, as long as the student is a full-time undergraduate. Students receiving financial aid and students with disabilities should refer to Financial Aid's enrollment requirements for complete information.

More Info (<http://www.sfa.ufl.edu/receiving/enrollment-requirements/>)

University regulations allow a maximum load of 18 credits. Some colleges have differing maximum loads; refer to the college sections for specific information.

With college approval you may register for less than the minimum or more than the maximum load. After late registration, you cannot drop below the minimum load without successfully petitioning your college dean.

Simultaneous enrollment in flexible learning courses or extension work at another college or university is counted when computing the maximum course load but not the minimum course load.

## Non-Degree Registration

Non-degree enrollment is restricted to participants in special programs, off-campus programs, online course offerings, university-affiliated exchange programs, and high school/college dual-credit enrollment. Special regulations govern high school/college dual enrollment for academically advanced students in Florida high schools. Non-degree enrollment is generally limited to the summer terms.

More Info (<http://www.registrar.ufl.edu/registration/transients.html>)

Undergraduate students who have been denied admission to UF for any term are not eligible for non-degree registration. If you previously have attended UF in a degree-seeking status and did not subsequently earn a bachelor's degree, you are not eligible for non-degree registration.

Non-degree enrollment is subject to the availability of faculty, space and facilities. No application for admission is required.

## UF Students Attending Other Schools

Normally, UF students are not permitted to register at another institution for a course or its equivalent that is offered at UF.

More Info (<https://registrar.ufl.edu/registration/visiting-students.html>)

## Visiting Students Attending UF

Undergraduate students in good standing at another accredited collegiate institution can enroll full time at UF as non-degree transient students to complete work to transfer back to the parent institution. More Info (<https://registrar.ufl.edu/registration/visiting-students.html>)

UF will not evaluate work previously completed, and it is the student's responsibility to secure approvals required by the parent institution. Certification to Social Security and Veterans Administration programs also is the responsibility of the student, who must request each institution to furnish records.

Non-degree students are subject to the following restrictions:

- Non-degree students must meet state of Florida immunization requirements.
- Course enrollment requires the approval of the college at the beginning of each term. The college of enrollment has the authority to terminate a non-degree enrollment before registration for any term. Generally, non-degree registration is for one term only.
- Registration is not permitted until the last three days of the fall/spring drop/add period and must be completed by the end of drop/add; failure to register by that deadline will result in a late registration fee.
- Registration is not permitted until the first day of the summer drop/add period and must be completed by the end of drop/add; failure to register by that deadline will result in a late registration fee.
- The same grading system is applicable to degree and non-degree students. Non-degree credit may be applicable to a UF degree upon subsequent admission to degree status and determination of appropriate application of such credit in the student's degree program. Authorization to enroll as a non-degree student in no way implies future approval for admission as a degree-seeking student.
- Non-degree enrollment status will be denied to any student under suspension or dismissal from a postsecondary institution or not in good standing at any institution previously enrolled, including UF, even if the student has subsequently attended another institution. Non-degree students are subject to other regulations and restrictions imposed by the college or department in which they wish to enroll.
- Non-degree students taking courses at the university will be required to register for and to attend classes under the university calendar. Non-degree students must pay appropriate UF fees based on course level, number of credits and residency status.

## Auditing Courses

Auditing a course is approved on a space-available basis. In addition to paying tuition and fees, the student must obtain approvals from both the instructor and dean of the college offering the course. Immunizations also are required.

More Info (<https://registrar.ufl.edu/registration/audit/>)

Audited courses are reflected on the academic transcript with a grade value of AUD.

Students auditing a course to complete course requirements should refer to Grades and Grading Policies.

More Info (<http://catalog.ufl.edu/UGRD/academic-regulations/grades-grading-policies/>)

## Transfer Credit

Credit is awarded for college-level coursework completed at a U.S. institution of higher education accredited by one of the following institutional accreditors or its equivalent from a foreign institution:

- Western Association of Schools and Colleges, Accrediting Commission for Community and Junior Colleges (ACCJC)
- New England Commission of Higher Education (NECHE)
- Higher Learning Commission (HLC)
- Middle States Commission on Higher Education (MSCHE)
- Northwest Commission on Colleges and Universities (NWCCU)
- Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)
- WASC Senior College and University Commission

Courses must be similar in nature and content to courses in our undergraduate curriculum to be transferred. Courses that are remedial, technical, vocational, or doctrinal in nature are not transferable to an undergraduate degree. It is the prerogative of the student's UF college to determine how transfer credits apply to a degree. Students should expect to receive 60 transfer credits with an AA degree from a Florida public community/state college.

Junior/senior-level (courses numbered 3000-4000) course requirements for the major must be completed at UF or, with permission of the student's UF college, at another accredited baccalaureate degree-granting institution. Refer to Residence Requirements for additional policy regarding graduation requirements.

More Info (<http://catalog.ufl.edu/UGRD/academic-regulations/degree-graduation-policies/>)

Students are required to submit final official transcripts from all institutions attended before or during their enrollment at UF.

*Failure to declare attendance at another institution can invalidate admission to UF and any credits or degrees earned.*

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