TRANSCRIPT POLICIES

The Office of the University Registrar maintains all students’ academic records. At the end of each term of enrollment, students can view their grades, cumulative credits earned, grade points, probationary status and degrees earned, if any, on ONE.UF.

A transcript is the comprehensive record of a student’s academic progress, including transferred undergraduate courses, credit earned by examination and degrees awarded. The student’s name will appear on the transcript as it appears on her or his university record.

Transcripts can be ordered online on ONE.UF. Payment must accompany each transcript order; transcripts cannot be ordered by telephone, fax or email. Current and former students will need a valid GatorLink account (with an active username and password) to order an official transcript or to view and print an unofficial copy of their UF transcripts on ONE.UF. The unofficial copy of the UF transcript may not be accepted by other institutions or potential employers.

The university maintains the right to withhold release of a transcript if a student has an outstanding financial obligation to the university. To reflect a complete academic record for undergraduate, graduate and professional students, the university will issue complete transcripts only. Transcripts do not differentiate between degrees or courses taken in a classroom or online format.