

## College of the Arts Graduation Extension Petition

**Step 1:** Meet with your academic advisor to discuss your goals and your graduation timeline

**Step 2:** Complete the attached Graduation Extension Petition. You must include the following:

- Completed and signed petition form
- Supporting documentation
- Detailed semester plan showing completion of all degree requirements within the requested additional semesters

**Step 3:** Return your completed petition with all additional documents to your academic advisor. Your advisor will review the petition, consult with the CoTA Petitions Committee, and notify you of the status of your request.

## CoTA Graduation Extension Petition

Name:

UFID number:

Major:

First semester of enrollment at UF:

Entered UF as a:     Freshman                       Transfer

I am requesting            additional semesters to complete my undergraduate degree(s)

In no more than 500 words, explain your educational goals and the circumstances necessitating additional semester(s).

I certify that the information contained in this petition is true to the best of my knowledge:

Signature:

Date: