BUSINESS, HEAVENER SCHOOL OF

The Heavener School of Business offers an educational experience that is nationally recognized for academic excellence. In addition to pursuing a degree, all business majors are encouraged to gain practical work experience through co-ops, internships and community service. The school also offers a variety of professional development and leadership opportunities.

Contact
Heavener Hall 333
1325 W University Ave
PO Box 117160
Gainesville, FL 32611-7160
352.273.0165
Map (http://campusmap.ufl.edu/?loc=0065) More Info (http://warrington.ufl.edu/sb)

Academic Advising
Heavener Hall 333
352.273.0165

Established
1926. In 2012, named for James W. "Bill" Heavener, an alumnus whose generous gift benefits the school.

Accredited
The Warrington College of Business is accredited by the AACSB International. The college was the first in the nation to be accredited by the European Foundation for Management Development (EFMD).

Academic Advising and Career Coaching
The Heavener School of Business provides academic advising, career coaching, professional development opportunities and study abroad programs for undergraduate students.
More Info (https://warrington.ufl.edu/undergraduate-current-students/academic-advising) Email (undergraduate.business@ufl.edu)

Programs
The Warrington College of Business has three schools:

- The Hough Graduate School of Business,
- The Fisher School of Accounting, and
- The Heavener School of Business.

The Fisher School of Accounting administers a Bachelor of Science in Accounting (BSAc). The Heavener School of Business administers a Bachelor of Science in Business Administration (on campus), an online Bachelor of Science in Business Administration (off campus) and a Bachelor of Arts in Business Administration. The Heavener School of Business also offers minors in business administration (for non-business majors only), entrepreneurship, information systems and operations management, real estate and retailing.

The table below provides a summary of academic programs in the Heavener School of Business.

The college also offers combined-degree and one-year master's programs in information systems and operations management (MSISOM), entrepreneurship (MAE), finance (MSF), international business (MAIB), management (MSM, for non-business majors only) and real estate (MSRE).

In addition to completing a degree, all business majors are encouraged to gain practical work experience through co-ops, internships and community service. The Heavener School of Business also offers students a variety of professional development and leadership opportunities, including study abroad, the Florida Leadership Academy, involvement in student organizations and research activities. For more details on all of these opportunities, consult an academic advisor in 267 Stuzin Hall.

The school encourages all first year students to take Warrington Welcome - First Year Florida (SLS 1102 for business majors), which serves as an introduction to the school and provides students with the opportunity to connect with faculty, advisors and fellow business students.

Scholarships
The school offers academic and need-based scholarships to business majors and study abroad scholarships to business majors and minors who study abroad via a Heavener School of Business study abroad program. Applications for summer and fall semester scholarships are due in March and applications for spring semester scholarships are due in October.
More Info (https://warrington.ufl.edu/undergraduate-current-students/scholarships)

Student Organizations
The school has more than 20 business-related student organizations that provide direct access to employment recruiters, leadership opportunities, work experience and the means to develop valuable business-related skills. All business majors are encouraged to join at least one business student organization during their college career.
More Info (https://warrington.ufl.edu/undergraduate-current-students/student-organizations)

Helpful Links
- College Website (http://warrington.ufl.edu/undergraduate)
- Combined Degrees (http://catalog.ufl.edu/UGRD/academic-advising/combined-degrees)
- Computer Requirement (http://www.it.ufl.edu/policies/student-computing-requirements)
- Dean's List (http://catalog.ufl.edu/UGRD/academic-advising/academic-honors/#deanslisttext)

Academic Policies

Admission

Freshmen
The university's Office of Admissions (http://catalog.ufl.edu/UGRD/admission) coordinates freshman admission.
Transfer Students (On Campus Programs)
The Heavener School of Business makes admission decisions for upper-
division transfer applicants who have earned 60 or more college credits. 
Only applicants with an A.A. or A.S. degree from a Florida public or state 
college will be considered for admission. Students seeking transfer 
from other universities or out-of-state schools may be considered 
for admission on a space-available basis. Transfer students who are 
admited by another UF college/school are not eligible for admission to 
the Heavener School of Business.

Transfer applicants’ academic catalog year guarantees their graduation 
requirements, but not their admission requirements. Admission and 
preprofessional course and GPA requirements are subject to change 
without notice for students who are not enrolled in the Heavener School.

Transfer applicants are admitted in the fall, spring and summer 
C terms. Florida public and state college transfer students are 
considered for admission if they fulfill all Heavener School transfer 
admission requirements (https://warrington.ufl.edu/undergraduate-
academics/admissions/transfer-admission). Students who do not 
have a complete application on file by the application deadline (http:// 
www.admissions.ufl.edu/ugrad/trappeddates.html) will not be considered 
for admission and must reapply for a subsequent term. After being 
admitted, transfer students are required to attend UF’s transfer 
orientation program.

Current UF Students
UF students who matriculated as freshmen can change to a business 
major if they have a 3.0 UF GPA with no critical-tracking courses 
completed or a 2.0 UF GPA and a 3.0 critical-tracking GPA. Additionally, 
students cannot exceed the maximum 130 credits allowed for the degree 
(excluding AP/IB/AICE/dual enrollment credit). Business majors can 
change from one business major to another if they are on track and have 
not completed more than half of their major courses. Upper-division 
transfer students who are admitted to UF as non-business majors are not 
eligible for admission to the Heavener School of Business.

Online Business Program (off-campus program)
The school makes admission decisions for the online business program, 
a degree program designed for individuals who live outside of Gainesville 
and have work and/or family commitments that make traditional campus 
attendance unfeasible. To be considered for admission, applicants 
must complete an A.A. or A.S. degree (or have earned 60 transferable 
credits) and fulfill all of the Heavener School online business program 
admission requirements. Students who are admitted to this program are 
not permitted to change to another business major unless they meet 
the transfer admission requirements for the school’s on campus degree 
programs.

Readmission
UF students who have not attended the university for two consecutive 
terms must apply for readmission and meet all university readmission 
requirements (http://catalog.ufl.edu/UGRD/admission/readmission-
university). To be eligible for readmission, students must meet Heavener 
School critical-tracking GPA and course requirements, have a 2.0 UF GPA 
and no deficits in the core or major/area of specialization GPA and be able 
to complete a business degree in 130 credits or less. Students who do 
not meet these requirements should contact an academic advisor.

Non-Degree Registration
An individual who wishes to enroll in the Heavener School as a non-
dergade-seeking student may do so for the summer term only. Non-degree 
applicants must meet the school’s non-degree registration requirements.

Academic Policies

Academic Advising and Career Coaching
Business majors are expected to register for the proper courses 
and to fulfill degree requirements in a timely manner. To avoid 
unnecessary delays in academic progress, students should consult the 
UF undergraduate catalog to familiarize themselves with university and 
school policies.

Heavener School academic advisors and career coaches are available 
to assist students with scheduling, registration, course selection, major 
changes, career decisions, professional development, study abroad and 
related matters. Students are encouraged to speak with an academic 
advisor each semester to ensure they are on track with their academic 
career plans. 

More Info (https://warrington.ufl.edu/undergraduate-current-students/
academic-advising)

Academic Probation
The school closely monitors the academic progress of its students, 
requiring them to maintain a 2.0 UF, core and major/area of specialization 
GPA. Students who do not meet these requirements are placed on 
academic probation for a maximum of two semesters. Students who do 
not meet the terms of their probation will be prohibited from continuing in 
a business major.

Dean’s List
Business majors who complete 12-14 credits and earn a 3.7 GPA or 
higher (or 15 credits or more and a 3.5 GPA or higher) in the fall, spring, 
or summer semester are named to the dean’s list. Courses taken S/U 
(i.e., pass/fail) do not count toward the required credits. Students who 
make the dean’s list will receive a certificate of recognition for their 
achievement.

Dropping and Adding Courses
The school adheres to all university drop/add policies and deadlines. 
Students who wish to drop and add a course after the initial drop/ 
add period in the first week of each semester will be fee liable for both 
courses unless they can provide documentation of administrative 
error. Students who have used their two lower or upper division drops 
can petition the school for additional drops if they can document an 
enuminating circumstance.

Dual Degrees
With approval from an academic advisor, business majors are permitted 
to earn two UF undergraduate degrees concurrently (one in the Heavener 
School and one in another college/school, except for Liberal Arts and 
Sciences - economics). Dual degree students should plan to complete 
both degrees in eight fall/spring semesters (or four fall/spring semesters 
for transfer students). Students pursuing dual degrees must complete 
coursework for both degrees simultaneously, adhere to the academic 
plan approved by their academic advisor and graduate in the designated 
semester. Journalism majors are eligible to pursue the Bachelor of Arts in 
Business Administration - general studies (BABA-GBA) degree only.
Flexible Learning

Business majors must have prior approval from an academic advisor to take flexible learning courses. No more than six credits of flexible learning coursework can be used to fulfill undergraduate degree requirements. Flexible learning courses cannot be taken to fulfill required core, major, area of specialization or restricted elective courses. Students on academic probation are not permitted to take flexible learning courses.

International Study

Business undergraduates are encouraged to study abroad for at least one semester. Students must be in good academic standing and have a 2.5 overall UF GPA (or a minimum 3.0 UF GPA if applying for a Warrington exchange program). Refer to the Heavener School study abroad program for details, scholarship opportunities, and advisor contact information. More Info (https://warrington.ufl.edu/undergraduate-international-study/outgoing)

Normal Course Load

The school's degree programs are designed for full-time study. Students are encouraged to register for 15 credits and are expected to register for a minimum of 12 credits each fall and spring. Students must petition the Heavener School to take more than 18 credits in a single term.

S/U Grade Option

Business majors can use the S/U grade option for free elective courses only. All other required courses, including critical-tracking, general education, core business, major or area of specialization, and restricted elective courses, must be taken for a letter grade. Students can request to take only one S/U course per term using the S/U grade option, although they can take other pre-established S/U graded courses.

Transfer Coursework

Florida public or state college students who have taken equivalent business core or major courses at another institution will be required to retake the course at UF or petition the Heavener School to take a higher-level course in the same subject area. Additional credits will not be earned when repeating equivalent courses. Waiving a required course does not reduce the total credits required for graduation.

Transient Coursework

With approval from an academic advisor, business majors may take critical-tracking, general education and free elective courses at another accredited institution. Students should refer to the school’s guidelines and instructions. More Info (https://warrington.ufl.edu/undergraduate-current-students/academic-advising/Transient-students)

UF students who are in Florida but away from Gainesville have the option to take UF core business courses online in the fall, spring and summer terms.

Degree Requirements

All Heavener School of Business students must complete the following requirements, including the 120 credits required for graduation as calculated by the school. All required courses, excluding free elective courses, must be taken for a letter grade (not S/U). Business majors are strongly encouraged to use their elective requirement to build skills, obtain a minor or certificate and/or develop proficiency in a foreign language.

More Info (http://catalog.ufl.edu/UGRD/academic-regulations/degree-graduation-policies)

General Education Requirement

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Composition</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Mathematical Sciences</td>
<td></td>
<td>6</td>
</tr>
<tr>
<td>Humanities</td>
<td></td>
<td>9</td>
</tr>
<tr>
<td>Social and Behavioral Sciences</td>
<td></td>
<td>9</td>
</tr>
<tr>
<td>Physical or Biological Sciences</td>
<td></td>
<td>9</td>
</tr>
<tr>
<td>International (N)</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Diversity (D)</td>
<td></td>
<td>3</td>
</tr>
</tbody>
</table>

A minimum grade of C is required for all courses fulfilling the general education requirement and the writing requirement.

Critical-Tracking Requirement

To prepare for upper-division business courses, all business majors are required to complete a specified number of critical-tracking courses each semester during the first four fall/spring semesters, meet the required critical-tracking GPA for each term and maintain a 2.0 UF GPA (see table below). Finance majors must earn a minimum grade of C in ACG 2021 and ACG 2071.

Heavener School of Business Critical-Tracking Requirements

<table>
<thead>
<tr>
<th>Semester</th>
<th>Number Critical Tracking Courses</th>
<th>Critical Tracking GPA</th>
<th>UF GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>2.5</td>
<td>2.0</td>
</tr>
<tr>
<td>2</td>
<td>2</td>
<td>2.75</td>
<td>2.0</td>
</tr>
<tr>
<td>3</td>
<td>2 (including ACG 2021)</td>
<td>3.0</td>
<td>2.0</td>
</tr>
<tr>
<td>4</td>
<td>1</td>
<td>3.0</td>
<td>2.0</td>
</tr>
</tbody>
</table>

Certain business degree programs require an eighth critical-tracking course in the fifth fall/spring term (or first fall/spring term for upper-division transfer students). Students must earn the required grade in the eighth tracking course to continue in the corresponding major (see table below). The grade earned in this course does not factor into the critical-tracking GPA.

Additional Critical-Tracking Requirements

<table>
<thead>
<tr>
<th>Major</th>
<th>Eighth Tracking Course</th>
<th>Minimum Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Business (Online)</td>
<td>NA</td>
<td>NA</td>
</tr>
<tr>
<td>General Studies</td>
<td>NA</td>
<td>NA</td>
</tr>
<tr>
<td>Finance</td>
<td>FIN 3403</td>
<td>B</td>
</tr>
<tr>
<td>Information Systems</td>
<td>NA</td>
<td>NA</td>
</tr>
<tr>
<td>Management</td>
<td>MAN 3025</td>
<td>C</td>
</tr>
<tr>
<td>Marketing</td>
<td>MAR 3023</td>
<td>C</td>
</tr>
</tbody>
</table>

Core Business Requirement

All business majors are required to take the following seven core courses, which cover the major functional areas of business:
Students who participate in the University Scholars Program can use their required research paper as an honors thesis.

**Internship Requirement**

Heavener School majors are required to enroll in GEB 4941 and complete an internship of at least 150 hours before the start of the senior year. The internship requirement can be waived for students who participate in a study abroad experience of at least six weeks. Students who waive this requirement via study abroad are strongly encouraged to complete at least one internship to improve their chances of obtaining full-time employment and/or admission to graduate programs or law school. Consult a school academic advisor/career coach for more information.

**Professional Communication Requirement**

Heavener School majors are required to take GEB 3213, GEB 3218, SPC 2608, ENC 3312 or a similar course with prior approval. A minimum grade of C is required.

**Residency Requirements**

Students are not allowed to enroll simultaneously at UF and another institution. All business core, major, area of specialization and restricted elective courses must be taken in residence at the University of Florida or as part of an approved study abroad program. The last 30 credits of the degree program must be completed in residence at the University of Florida; however, this requirement will be waived for preapproved study abroad coursework. Otherwise, the residency requirement will be waived only in special cases and must be approved in advance by the school's petitions committee.

**Honors Requirements**

Heavener School of Business honors designations are based on three grade point averages: business core GPA, major or area of specialization GPA and UF GPA. To graduate with honors (http://catalog.ufl.edu/UGRD/academic-programs/academic-honors/#graduatingwithhonorstext), students must meet the following minimum standards at the time of graduation: cum laude (3.5 GPA), magna cum laude (3.7 GPA) and summa cum laude (3.9 GPA). Students who are pursuing a magna or summa cum laude designation are also required to complete an honors thesis. Each business major has its own specific thesis guidelines (https://warrington.ufl.edu/undergraduate-current-students/graduation).

**Programs**

**MAJORS**

- Business Administration | General Studies | BABA
- Finance
- Information Systems
- Management
- Marketing

**MINORS**

- Business Administration Minor
- Business Administration Minor UF Online
- Entrepreneurship Minor
- Information Systems Minor
- Real Estate Minor
- Retailing Minor

**Undergraduate Degrees**

The Heavener School of Business offers Bachelor of Science in Business Administration degrees in finance, general business (for off campus students), information systems, management and marketing and a Bachelor of Arts in Business Administration degree in general studies with an outside area of specialization. All undergraduate degrees require 120 credits and all include universal tracking, general education, business core, major or area of specialization, and restricted elective courses. The degree programs are designed to provide students with a strong foundation in the functional areas of business.
The school encourages all freshmen to take Warrington Welcome: First Year Florida (SLS 1102, for business majors), which serves as an introduction to the school and provides students with the opportunity to connect with faculty, advisors and fellow business students.

Minors and Certificates
Minors in business administration (for nonbusiness majors only), entrepreneurship, information systems, and real estate and a certificate in retailing leadership are available to undergraduate students.

Combined Degrees and One-Year Master’s Programs
The Warrington College of Business offers the following combined-degree and one-year master’s programs:

• Master of Arts in Business Administration: major in International Business (MAIB),
• Master of Science in Business Administration: concentration in Information Systems and Operations Management (MSISOM),
• Master of Arts in Business Administration: concentration in Entrepreneurship (MAE),
• Master of Science in Finance (MSF), and
• for non-business majors, the Master of Science in Business Administration: major in Management (MSM).

Undergraduates can seek permission to take graduate courses from the graduate coordinator of the appropriate department.

More Info (http://warrington.ufl.edu/academics)

Career and Leadership Programs
Business majors are encouraged to gain practical work experience through co-ops, internships and community service. The school also offers career and leadership programs, including professional development courses, the Florida Leadership Academy, involvement in national and international business case study competitions, student organizations and research options.

More Info (https://warrington.ufl.edu/undergraduate-current-students/career-and-leadership)

International Programs and Study Abroad
To broaden their curriculum, business majors are advised to study abroad, learn a foreign language, pursue the school’s Bachelor of Arts in Business Administration: General Studies (BABA-GBA) degree with an area of specialization in international studies, complete an international or international-related minor or take international courses, and participate in international or multicultural student organizations.

More Info (https://warrington.ufl.edu/undergraduate-international-study)